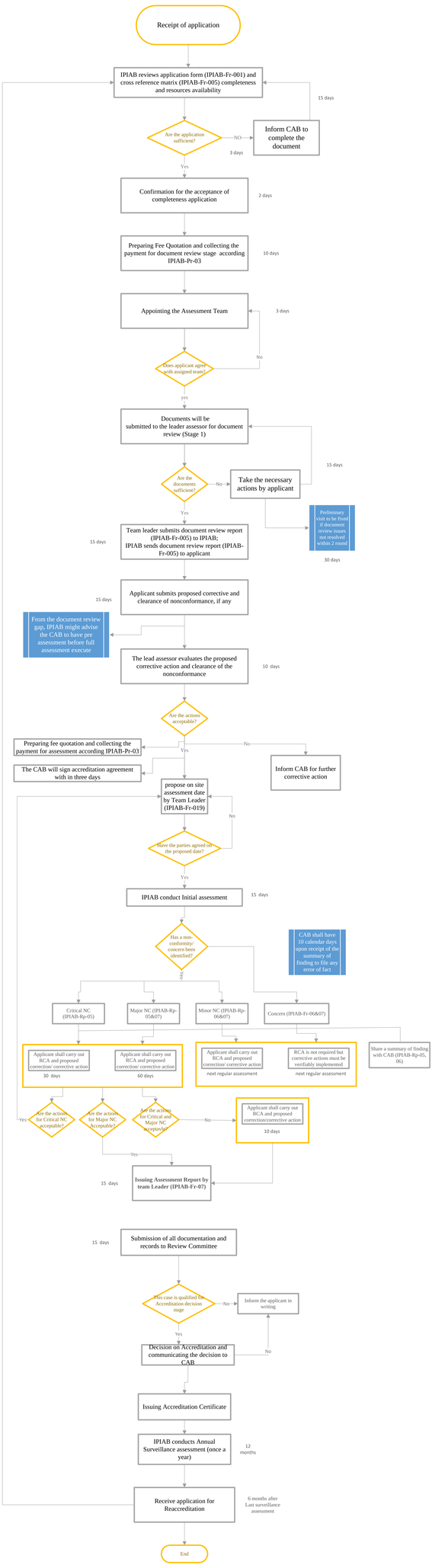
Receipt of application
IPIAB reviews application form (IPIAB-Fr-001) and cross reference matrix (IPIAB-Fr-005) completeness and resources availability
15 days
Are the application sufficient?
NO
Inform CAB to complete the document
3 days
Yes
Confirmation for the acceptance of completeness application
2 days
Preparing Fee Quotation and collecting the payment for document review stage according IPIAB-Pr-03
10 days
Appointing the Assessment Team
3 days
Does applicant agree with assigned team?
No
yes
Documents will be submitted to the leader assessor for document review (Stage 1)
15 days
Are the documents sufficient?
No
Take the necessary actions by applicant
Preliminary visit to be fixed if document review issues not resolved within 2 round
30 days
Yes
Team leader submits document review report (IPIAB-Fr-005) to IPIAB; IPIAB sends document review report (IPIAB-Fr-005) to applicant
15 days
Applicant submits proposed corrective and clearance of nonconformance, if any
15 days
From the document review gap, IPIAB might advise the CAB to have pre assessment before full assessment execute
The lead assessor evaluates the proposed corrective action and clearance of the nonconformance
10 days
Are the actions acceptable?
No
Yes
Preparing fee quotation and collecting the payment for assessment according IPIAB-Pr-03
The CAB will sign accreditation agreement with in three days
Inform CAB for further corrective action
propose on site assessment date by Team Leader (IPIAB-Fr-019)
No
Have the parties agreed on the proposed date?
Yes
IPIAB conduct Initial assessment
15 days
Has a non-conformity/ concern been identified?
CAB shall have 10 calendar days upon receipt of the summary of finding to file any error of fact
Yes
Critical NC (IPIAB-Rp-05)
Major NC (IPIAB-Rp-05&07)
Minor NC (IPIAB-Rp-06&07)
Concern (IPIAB-Fr-06&07)
Applicant shall carry out RCA and proposed correction/ corrective action
30 days
Applicant shall carry out RCA and proposed correction/ corrective action
60 days
Applicant shall carry out RCA and proposed correction/ corrective action
next regular assessment
RCA is not required but corrective actions must be verifiably implemented
next regular assessment
Share a summary of finding with CAB (IPIAB-Rp-05, 06)
Are the actions for Critical NC acceptable?
Yes
Are the actions for Major NC Acceptable?
Are the actions for Critical and Major NC acceptavle?
No
Applicant shall carry out RCA and proposed correction/corrective action
10 days
Yes
15 days
Issuing Assessment Report by team Leader (IPIAB-Fr-07)
15 days
Submission of all documentation and records to Review Committee
Has case is qualified for Accreditation decision stage
No
Inform the applicant in writing
Yes
Decision on Accreditation and communicating the decision to CAB
No
Issuing Accreditation Certificate
IPIAB conducts Annual Surveillance assessment (once a year)
12 months
Receive application for Reaccreditation
6 months after Last surveillance assessment
End